

VILLAGE OF RYE BROOK
VILLAGE OF RYE BROOK

2006



RESIDENTIAL INFORMATION GUIDE
RESIDENTIAL INFORMATION GUIDE

Table of Contents

Village Staff Contact Numbers.....	2
Historical Information on the Village of Rye Brook.....	4
Buildings and Locations.....	5
Functions of Village Departments.....	6
Board of Trustees.....	6
• Administration/Village Clerk’s Office.....	6
• Treasury.....	7
• Parks & Recreation.....	7
• Building Department.....	8
• Engineering/Public Works Department.....	9
• Police Department.....	10
• Fire Department.....	10
• Posillipo Senior Center.....	10
• Town of Rye Clerk’s Office.....	11
• Office of the Assessor (Town of Rye).....	11
Your Government Representatives.....	13
School Districts.....	14
Boards/ Commissions / Committees/Councils.....	15
Reference Guide to Disposing of:	
• Solid Waste.....	19
• Yard Waste.....	20
• Bulk/Rubbish/Trash.....	21
• Chemical Items.....	23
• WCC Residential Household Chemical Clean-Up Days.....	24
• Recyclables.....	24
• Commingled Recycling Program.....	26

Village of Rye Brook
938 King Street
Rye Brook, New York 10573
Phone Number: (914) 939-1121
Fax Number: (914) 939-0242
Website: www.ryebrook.org

Village Hours of Operation: 8:30 AM to 4:30 PM

VILLAGE BOARD OF TRUSTEES:

Lawrence A. Rand.....Mayor
Joan L. Feinstein.....Deputy Mayor/Trustee
Michael S. Brown.....Trustee
Patricia Sanders Romano.....Trustee
Paul S. Rosenberg.....Trustee

VILLAGE STAFF

Administration:

- Administrator/Clerk Christopher J. Bradbury 939-1121
- Asst. to the Administrator David Burke 939-1121
- Sec. to the Administrator Shari Melillo 939-1121
- Village Attorney Edward F. Beane 939-1121

Building:

- Village Engineer/Public Works Director Victor Carosi 939-0753
- Building/Plumbing/Fire Inspector/
Plans Examiner Michael Izzo 939-0668
- Code Enforcement Officer Steven Fews 939-0668
- Senior Office Assistant Rose D'Ascoli 939-0753
- Office Assistant/Clerk Jennifer Leichter 939-0753
- Highway Dept. General Foreman Ron Romano 939-3039

Police:

- **Emergency****911**
- Police Chief Theodore Sabato 939-8320
- Chief Secretary/ Alarm Clerk Marie Piciulli 937-7436
- Police Non-Emergency Front Desk Officer 937-1020
- Tips Hotline 937-0090
- Detective Bureau 939-8081
- Youth Officer 939-8320
- D.A.R.E. John Hawkins 939-1020 x711

Fire:

- **Emergency****911**
- Fire Chief Peter J. Mutz 939-5362
- Fire Non-Emergency 939-5144

Treasury:

- Treasurer Diane Di Santo 939-1257
- Deputy Treasurer Cathy Spinosa 939-1257
- Office Assistant Shari Melillo 939-1257
- Office Assistant Paul Juergens 939-1257

Recreation:

- Recreation & Parks Superintendent Robert Bertolacci 939-3235
- Senior Office Assistant Carmella Swick 939-3235
- Recreation Assistant Janice Kunicki 939-3235
- Recreation Assistant John Swick 939-3235

Senior Services/Posillipo Center:

- Senior Citizen Coordinator Jean Gesoff 939-7904
- Office Assistant Angie Storino 939-7904
- Bus Driver Joe Martinetti 939-7904
- President Rye Brook Seniors 939-7904

Public Access:

- Public Access Coordinator/
Information Technology Fred Seifert 937-7862
- IT Assistant Priscilla Paul 939-1257

GENERAL INFORMATION

The Village of Rye Brook, incorporated in 1982, is situated in the Town of Rye and borders the Village of Port Chester, Town of Greenwich and the Town/Village of Harrison. The Village is approximately 3.5 square miles, located near the Long Island Sound and is 15 miles northeast of New York City.

The Village of Rye Brook is located in the 18th Congressional, the 36th State Senatorial, the 85th State Assembly and the 6th County Legislative districts.

Unsalariated volunteers do much of the work regarding Village governance. This includes the Mayor, the Board of Trustees, and our Village boards, committees, commissions and councils. The spirit of self-determination and active participation so evident in Rye Brook today is in the finest tradition established by the Town's first settlers more than three hundred years ago.

Rye Brook operates under the Village Law, General Municipal Law, and Local Finance Law, as well as the Municipal Home Rule and the Statute of Local Governments, which grants home rule power.

The Village is governed by a Mayor, who is the chief executive officer of the Village, and a Board of Trustees who appoint the Village Administrator. As Chief Administrative Officer for the Village Board, the Administrator supervises all Village operations through the department heads and, in other cases, as prescribed by law.

VILLAGE BUILDINGS AND LOCATIONS

The Village of Rye Brook owns four (4) buildings, which include Village Hall/Police Department, Public Works/ Highway Department, the Rye Brook Firehouse and the Anthony J. Posillipo Community Senior Center. The following is the location of each building and the respective departments that work out of that building:

- Village Hall – 938 King Street, Rye Brook, NY 10573
 1. Mayor’s Office/Administration
 2. Building Department (Village Engineer and Building Inspector)
 3. Treasury Department
 4. Recreation Department
 5. Public Access

- Police Department – 938 King Street, Rye Brook, NY 10573
PLEASE NOTE: Although the Police Department is in the same building as Village Hall, the entrance is located on the left side of the building, facing away from the firehouse.

- Public Works/Highway Department – 511 West William Street, Rye Brook, NY 10573

- Rye Brook Firehouse – 940 King Street, Rye Brook, NY 10573
PLEASE NOTE: The Rye Brook Firehouse is located one building over from Village Hall.

- Anthony J. Posillipo Community Senior Center – 32 Garibaldi Place, Rye Brook, NY 10573

FUNCTIONS OF VILLAGE DEPARTMENTS:

Board of Trustees:

Each of the five members of the Board of Trustees offers part-time service to the Village and volunteers their time and expertise. The Board members serve for staggered terms of two years each. The Board meets publicly every second and fourth Tuesday of the month.

Administration:

914-939-1121

The Village Administrator is the Chief Administrative Officer of the Village. It is the role of the Administrator, with the help of his staff, to operate and handle the daily business of the government.

Under the direction and policy established by the Board of Trustees, the Administrator has many duties to perform. These duties include:

- A. Supervising and coordinating the activities of all Village departments and employees as prescribed by law.
- B. Informing the Mayor and Trustees of all Village activities and recommending needed actions.
- C. Representing, or supervising the representation of the Village in affairs with employees, other governments and administrative agencies, and the public.

The Village Administrator serves as the Budget Officer and prepares the tentative budget at the direction of the Mayor and the Village Board. The Village Administrator also serves as the Village Clerk. The Village Clerk attends to various concerns of the residents and issues legal notices related to all Village business, including public hearings and contracts. As the official "keeper of records" for all municipal documents, this is done in accordance with state mandates. This office also prepares the agenda for the Village Board Meetings and compiles the minutes. The Village Clerk's Office also conducts the Village Election held annually on the third Tuesday in March, assists in the formation of resolutions, acts as Local Review Liaison for the Population Census and coordinated updates of the Village Code.

Handicapped parking permits, taxicab, peddler and vendor licenses, Certificates of Residency, the Village newsletter publication and packages of information sent out to new residents are all coordinated by the Office of the Village Clerk.

Treasury Department:

914-939-1257

The Finance and Treasury Department is responsible for the disbursement, investment, and accounting of all Village funds. Included in the Treasurer's responsibilities are the preparation of the annual budget, accounts receivable and payable, capital financings, payroll, accounting, cash management and electronic data processing.

Parks & Recreation Department:

914-939-3235

The recreation department offers a wide variety of programs ranging from children pre-k to senior citizen adults. The activities are published in the Recreation brochure tri-annually (August, December, and March).

To register for any of our programs, you can either come to the office or register by mail.

Rye Brook Parks and Recreation operates many of its programs like parties and/or special events on a permit basis in the Village parks. There is no charge for residents for the permit. The Village of Rye Brook has four main parks and utilizes Crawford Park and various facilities of the schools. Located at Pine Ridge Park are two little league fields, four tennis courts, two basketball courts and a playground. Garibaldi Park offers two basketball courts, one tennis court, a little league field and a playground. Rye Hills Park is a passive park located behind Crawford Park. It has a walking trail, a basketball court, game tables, a circle ring for storytelling, and a belvedere overlooking Long Island Sound. Harkness Park is located adjacent to the Blind Brook High School campus and houses the Villages final four tennis courts. Two other parks used by the Village of Rye Brook are the Magnolia Park located on Magnolia Drive and the Rich Manor Park located on Arlington Place.

Building Department:

914-939-0668

The Building Department provides a wide variety of services to the residents and business owners within the Village. It is the agency responsible for timely and consistent interpretation and enforcement of the New York State Uniform Fire Prevention & Building Code, as well as the Code of the Village of Rye Brook. Through proper plan review, field inspections, and code enforcement, this department helps to ensure the health, safety and welfare of all who live, work and visit in the Village of Rye Brook.

Some of the department's responsibilities:

- Perform building & construction plan review to ensure compliance with State and Village Building and Zoning Codes.
- Review and forward permit applications to the appropriate Village Board, (Zoning Board of Appeals, Architectural Board of Review, Planning Board, Board of Trustees), and document their findings.
- Issue Building Permits, Demolition Permits, Plumbing & Electrical Permits, Fire Sprinkler Permits, and Fuel Tank Removal & Installation Permits.
- Perform field construction inspections to ensure compliance with all applicable State and Village codes, and issue the appropriate inspection report.
- Issue Certificates of Occupancy, and Certificates of Compliance as required.
- Perform Fire Inspections on commercial properties, multi-family dwellings, places of public assembly, and perform follow-up inspections to ensure compliance.
- Investigate complaints pertaining to Village Ordinances, and State Building Codes, and take appropriate action to ensure compliance.

Engineering/Public Works Department:

914-939-0753

The Public Works Department employs nine full-time staff members and various seasonal employees through the spring and fall. Although its primary functions are maintaining streets, storm drainage, and sewers, the Department also prides itself in providing residents with a beautiful place to live.

In the fall, the Department's primary duties include leaf collection and emergency road repair. Continual maintenance of the roads, storm drains and sewers, together with plowing and salting are the main duties during winter months. In spring, a total Village clean up is conducted. Fertilizing, seeding, lawn cutting, cleaning catch basins, planting flowers, repairing damaged curbs, repaving black top, sweeping, tree trimming and removal all commence following the Village clean-up.

Tree maintenance is an important function of this department. The Department removes trees that come down due to age or inclement weather. They also remove trees that have died or are a potential hazard to the public. But not to worry. The Village, in cooperation with the National Arbor Day Foundation, has been designated a "Tree City USA" and has a program to replace trees that have been removed.

ROADS

In Rye Brook, there are approximately one hundred and twenty roads owned by the Village. All of these are undivided and asphalt paved. Approximately 30 miles of road runs through the Village of Rye Brook, with the longest being Lincoln Avenue (1.46 miles).

Inter-state and State roads running through or near the Village include the Cross Westchester Expressway (I-287), the New England Thruway (I-95), the Hutchinson River Parkway, King Street (120A) and Westchester Avenue (120). Bowman Avenue, Ridge Street, Anderson Hill Road, and the County Airport Access Road are all County-owned.

Police Department:

914-937-1020

The Police force consists of twenty-eight officers and one support staff position. In addition to its regular duties, the force administers crime prevention programs for residents, schools and senior citizens, providing instruction about preventative measures that can be taken for the essential safety of the community. D.A.R.E. is among one of the crime prevention programs.

The Police Department also installs child car seats. Rye Brook Police Officers have completed the required amount of training hours in order to be certified to install car seats. Please call 937-1020 in order to schedule an appointment. There is no fee for this service.

If you are installing a Burglar or Fire Alarm, please call the Rye Brook Police Department at 937-1020 to have it registered.

Fire Department:

914-939-5144

Fire services are provided by the Village of Port Chester Fire Department and the Rye Brook Fire Department. Under an existing agreement, Port Chester Fire Department provides coverage 365 days a year, 24 hours a day. The Rye Brook Fire Department operates 365 days a year from 7 a.m. to 7 p.m. These services are supported and supplemented by the Port Chester Fire Department. The Rye Brook Fire Department is under the control and command of the Port Chester Fire Chief. The Rye Brook Fire Department also provides fire prevention and safety tips.

Posillipo Community Center:

914-939-7904

The Anthony J. Posillipo Community Center is family oriented. We welcome the entire Rye Brook Community to our center and encourage residents of all ages to participate in our many activities.

During the weekday hours, our primary focus is on the welfare of Rye Brook's Senior Citizens. We offer a warm welcome, a hot meal and a wide array of activities to keep our seniors vibrant and involved. Our seniors are active! They exercise, participate in health-related screenings, listen to informative lectures, and have fun in small group

activities and on our many day and overnight trips to interesting locations.

After school, in the evenings and on Saturday mornings, AJP hosts an array of recreational, social and enrichment activities for residents of all ages. These programs are sponsored by the Village's Recreation Department and encompass topics as diverse as dancing and piano instruction.

On weekends our facility is available for use by community residents on a rental basis. AJP makes a wonderful site for special events including birthday and retirement parties, award ceremonies, wedding receptions, and other family celebrations such as First Holy Communion and Bar and Bat Mitzvahs. If you are interested in having an event at AJP please contact 939-7904.

PLEASE NOTE THAT THE VILLAGE OF RYE BROOK SHARES ITS FUNCTIONS WITH THE TOWN OF RYE AND AS SUCH, THE ITEMS BELOW ARE ISSUED BY THE TOWN OF RYE.

Town of Rye Clerk: 914-939-3750

The Town of Rye Clerk issues marriage, hunting, fishing and dog licenses, as well as birth and death certificates. Town Hall is located at 10 Pearl Street, Port Chester, NY 10573.

TRAFFIC AND PARKING INFRACTIONS FOR THE VILLAGE OF RYE BROOK ARE ALSO HANDLED BY THE TOWN OF RYE JUSTICE COURT.

Office of the Assessor: 914-939-3553

The Assessor for the Town of Rye provides all assessing functions for the Town of Rye, the Village of Rye Brook and the Village of Port Chester. The Office is located at 10 Pearl Street in Port Chester and hours are 8:30 a.m. to 4:00 p.m.

- Prepares and completes the Town Assessment roll on which taxes are calculated and levied.
- Evaluates all real property improved and unimproved. Records and maintains records of all transfers of property ownership.

- Maintains property record files, including sketches, dimensions, descriptions and alterations to all buildings.
- Processes various exemptions (i.e. senior citizens, veterans). In 2004 the Village of Rye Brook relinquished its assessing unit status. As a result, there is no longer a Village assessing roll, only the Town assessing roll.

YOUR GOVERNMENT REPRESENTATIVES

United States

<u>President:</u>	George W. Bush
<u>Vice President:</u>	Richard Cheney
<u>Senators:</u>	Charles E. Schumer Hillary Rodham Clinton
<u>Representatives:</u>	Nita Lowey

New York State

<u>Governor:</u>	George Pataki
<u>Lt. Governor:</u>	Mary O. Donohue
<u>Comptroller:</u>	Alan G. Hevesi
<u>Attorney General:</u>	Elliot Spitzer
<u>Senator:</u>	Suzi Oppenheimer (36th S.D.)
<u>Assembly:</u>	George Latimer (85th A.D.)

Westchester County

<u>County Executive:</u>	Andrew J. Spano
<u>District Attorney:</u>	Janet Di Fiore
<u>County Clerk:</u>	Timothy C. Idoni
<u>County Legislator:</u>	Martin Rogowsky

SCHOOL DISTRICTS

The children of residents that live within the Village of Rye Brook may attend one of two different public schools depending on where the residence lies within the school districts lines. The majority of students that live within Rye Brook attend *Blind Brook-Rye Union Free School District*, while others may attend *Port Chester Union Free School District*.

Blind Brook-Rye Union Free School District: 914-937-3600

Blind Brook is a small district with roughly 1,400 students. The school district encompasses a total of two buildings, including *Ponterio/Ridge Street School* (K-5) and *Blind Brook Middle/High School* (6-12). Emergency school closings are announced between 6 and 9 a.m. on local TV stations and on the following radio station: WFAS 1230 AM. Please call your school for information about school closings during inclement weather. For further information please contact 914-937-3600, or visit their website at www.blindbrook.k12.ny.us/index.htm.

Port Chester Union Free School District: 914-934-7900

Port Chester is a slightly different school district on the other hand due to the fact that students from both the Village of Rye Brook as well as the Village of Port Chester. In addition, Port Chester Union Free School District has a total of 6 school buildings. Emergency school closings are broadcast, as close to 6 a.m. as possible, over the following stations:

Television:

TV Channel 5 – Good Day – NY

News 12 (Westchester)

WRNN – TV (Kingston)

Radio:

WHUD – 100.7 FM

WFAS – 1230 AM

WVOX – 1460 AM

WCBS – 880 AM

WGCH – 1490 AM

WINS – 1010 AM

WOR – 710 AM

For Further information please contact 914-934-7900, or visit their website at www.portchesterschools.org.

VILLAGE OF RYE BROOK

BOARDS, COMMITTEES, COMMISSIONS & COUNCILS

<u>Board of Trustees:</u>	<u>Term Expires</u>
Mayor Lawrence A. Rand	4/2008
Trustee Michael S. Brown	4/2007
Trustee Patricia Sanders Romano	4/2008
Trustee Joan L. Feinstein	4/2008
Trustee Paul S. Rosenberg	4/2007

- Board Meetings are held the 2nd and 4th Tuesday of the month at 7:30 p.m.
- Mayor and Trustees are elected the 3rd Tuesday in March to a two-year term.

Village formed July 7, 1982.

Advisory Council on Environmental Conservation:

Harvey Schiller, Chair	4/2009
Ken Heller	4/2008
Debbie Faust	4/2007
Stephen Laurie	4/2008
Suzan Porto	4/2009
Joel Simon	4/2009

- Meets 3rd Tuesday at 8:00 p.m.
- Appointed for a three-year term.

Advisory Council on Parks and Recreation:

Ed Kulik, Chair	4/2007
Cliff Shaw	4/2007
Richard Gutner	4/2007
Kenneth Finder	4/2008
Steve Schoen	4/2008
Debbie Tempesta	4/2008

- Meets 1st Monday of the month at 7:30 p.m. 7 members serving two-year terms.
- All terms of office expire on the 1st Monday of April.

Architectural Review Board:

Richard Romm, Chair	4/2007
Gregg Sanzari	4/2008
Mitchell Levy	4/2008
Marcia Rogull	4/2007
Adrienne Wesley	4/2008

- Meets on the 3rd Wednesday of the month at 7:30 p.m.
- 5 members for a three-year term of office.
- All terms of office expire on the 1st Monday of April.

Airport Advisory Council:

Marcia Teschner, Chair	4/2009
Richard Goldstein	4/2007
Robert Larick	4/2009
Alessandra Moskowitz	4/2009
Nancy Ruskin	4/2007
James Striar	4/2009
Michael Lulkin	4/2009
Dee Schmid	4/2007
Stuart Pearlman	4/2006

- Meetings scheduled as needed.
- 10 members for a three-year term of office as per Resolution of June 12, 2001.
- Terms of office expire on the 1st Monday of April.

Ethics Board:

Michael Stolzar, Chair	4/2007
Carol Goodman	4/2007
Barbara Bernstein	4/2007
Robert Lewis	4/2007
Peter G. Reichman	4/2007

- Established by resolution on April 13, 1993.

- Re-appointed annually.

Fire Protection Board:

Nancy Tunis

- Serves at the pleasure of the Board of Trustees, Pursuant to paragraph 17 of the municipal cooperation agreement between the Village of Port Chester and the Village of Rye Brook, dated May 10, 2000.

Planning Board:

Warren Agatston, Chair	4/2010
John Grzan	4/2007
Gary Zuckerman	4/2011
Bill Laufer	4/2011
Amy Schoen	4/2009
Michele Fredman	4/2010
Domenic Accurso	4/2008

- Meets on the 2nd and 4th Thursday of the month at 8:00 p.m.
- 7 members for a five-year term of office
- All terms of office expire on the 1st Monday of April.

Records Management Committee:

Lawrence A. Rand	4/2007
Christopher J. Bradbury	4/2007
Diane Di Santo	4/2007
Jean Gesoff	4/2007
Theodore J. Sabato	4/2007

- Meets as needed.
- 5 members to be appointed annually in April.

Technology and Communications Commission:

Mark Klapper, Chair	4/2007
Frank Pugliese	4/2009
Lori Hecker	4/2007
David A. Loewenstein	4/2009
Mark Guffey	4/2007
Howard Lim	4/2007
Rachel Chason	4/2009
Michael Olio	4/2009

- Meets 1st Thursday of the month at 8:00 p.m.
- Expanded to nine members for a 3-year term.

Traffic Commission:

Gerald Appelbaum, Chair	4/2007
John Walter	4/2009
Jeff Rednick	4/2009
George Varbero	4/2007
Tina Blank	4/2009
Maryann Ferraro	4/2009
Jody Brackman	4/2007

Sgt. Greg Austin, Police Liaison

- Meets 1st Monday of the month at 8:00 p.m.
- 10 members for a three-year term of office.
- All terms expire on the 1st Monday of April.

Tree and Beautification Committee:

Roger Herman, Chair	4/2009
Meg Veith-Heib	4/2008
Thomas Fay	4/2007
Mary Bellantoni	4/2007
Ken Heller	4/2008
Louise F. Kutnerian	4/2007

- Meeting date to be established.
- 7 members for a three-year term of office.
- All terms of office expire on the 1st Monday of April.

Zoning Board of Appeals:

Mark Harmon, Chair	4/2009
Salvatore M. Crescenzi	4/2007
Joeseeph Pellino	4/2008
Ronald Rettner	4/2008
Michael Siegel	4/2009

- Meets on the 1st Tuesday of the month at 8:00 p.m.
- 5 members for a three-year term of office.
- All terms of office expire on the 1st Monday of April.

HOW TO DISPOSE SOLID WASTE/GARBAGE

- Garbage is collected 2 times per week and must be placed curbside (please find your street listing at the end of this brochure).
- Place solid waste in watertight metal or plastic containers having a capacity not to exceed 30 gallons, with tight fitting metal or plastic covers.
- The weight of any such container shall not exceed 50 pounds.
- No portion of any such container shall be located below the surrounding grade level.
- No more than two 30-gallon containers will be collected from each household.
- All containers shall be removed from the curb no later than 12 hours after collection.

Collectable Items:

- Antifreeze, brake fluid and gasoline
- Chemistry kits
- Fire starter fluids, kerosene
- Metal and jewelry polishes
- Paint thinners and turpentine

- Pesticide/insecticides/herbicides
- Photographic materials
- Septic tank cleaners
- Swimming pool chemicals
- Mercury thermometers
- Wood preservatives and waxes
- Used car tires (maximum 10)
- Fluorescent light bulbs
- Personal computers, Monitors and TV's

Not Accepted:

- Empty chemical containers (dispose with household trash)
- Oil and latex paint (dispose with household trash IN SOLID FORM. Air dry and use kitty litter)
- Motor oil
- Vehicle batteries
- Compressed gas cylinders/propane, helium, oxygen tanks
- Explosives, Ammunition, Flares
- Pharmaceutical, medical and biological wastes
- Smoke and fire detectors
- Materials from commercial and institutional users

How to dispose Yard Waste

- Yard waste is to be placed curbside between Tuesdays at 6:00 p.m. and Wednesday at 6:00 a.m. only.
- Yard Waste includes:
 - Grass clippings, leaves, branches, and other like organic garden materials. Excluded are tree trunks, root systems, tree stumps, logs and other large growing vegetation.
- Yard organics must be separated from other municipally collected solid waste.
- Yard organics must be placed in biodegradable paper bags or open metal or plastic containers.

- Branches cannot exceed four inches in diameter and shall be tied in bundles no longer than 3 feet in length and no larger than 18 inches in diameter.
 - Leaves shall be bagged or placed in open containers separate from other yard organics.
 - Fall leaves shall be collected from October to December and placed at the curb in wind rows/piles and not placed in the street at anytime.
- Dumping of any type of debris, including lawn clippings and leaves, in any stream, is prohibited.

Christmas Tree Collection:

- Christmas trees will be collected from December 26 through January 15. Please place trees curbside within this time frame.
- Do not place trees in plastic bags.
- Remove all metal wire, lights and nails from trees.
- **PLEASE NOTE:** Removal of trees requires a permit. Please call Public Works at 939-0753 for assistance.

Bulk Trash Disposal

- Bulk trash must be placed curbside between Tuesdays at 6:00 p.m. and Wednesdays at 6:00 a.m. only.
- Bulk trash should be placed in suitable containers to prevent scattering or if too large shall be securely bundled and not weigh more than 50 pounds and exceed 3 feet in any dimension.
- Construction, remodeling and demolition debris will not be collected.
- No more than 2 cubic yards of bulk trash will be collected from each household.

Items that are collectable:

- **Furniture** – chairs, sofas, dressers, tables, file cabinets, desks, mattresses, box springs, windows, and linoleum.
- **Carpeting** – must be rolled and tied with heavy cord (9 x 12 ft length – the smaller the better).

- **Wood** – must be tied in bundles, nail free and MUST NOT EXCEED 3 feet in diameter.

- | | | |
|-----------------------------|--------------------|---------------------------|
| -Stoves | -Freezers | -Microwaves |
| -Refrigerators | -Water Tanks | -Bicycles (tires removed) |
| -Dishwashers** | -Lawn Mowers | -Swing Sets (dismantle) |
| -Dryers** | -Metal Duck Work | -Snow Blowers |
| -Tire Rims only | -Barbeque Grills * | -Washing Machines** |
| -Boilers | -Aluminum Siding | -Air Conditioning Units |
| -Metal Windows & doorframes | | |

* **Propane Tanks** – the ENTIRE CENTER VALVE MUST BE REMOVED to ensure that the tank is not under pressure.

** As specified by law, ALL DOORS MUST BE REMOVED from refrigerators, freezers, stoves, dishwashers, washers and dryers, etc.

Items not collectable:

- | | | |
|---------------------|----------------------------|-----------------|
| -TV's | -Tree Stumps | -Auto Parts |
| -Computer Monitor s | -Riding Lawn Mowers | -Boats/Trailers |
| -Plaster/Wallboards | -Oil and Oil Tanks | -Stones |
| -Quantities of Sod | -Large wooden crates/boxes | |

- Construction debris such as lumber, concrete, plaster, dirt, rock, brick, asphalt and sawdust.

- Flammable or highly combustible matter, such as cleaning establishment wastes or other industrial wastes found to contain varnish, paint thinners or other dangerous materials. (When improperly discarded down the drain or into a ditch, the chemicals may contaminate the water supplies. When tossed into the garbage, the waste may injure sanitation workers, react on the truck or pollute the air when incinerated for disposal (please see “how to dispose of chemical items” in the next section).

How to dispose Chemical Items:

- All chemicals must be in original or labeled containers.
- Close all bags and bottles tightly.
- Place all chemicals in a sturdy box and in the trunk of your car.
- Residential chemicals only.
- Materials from businesses, institutions and schools will not be accepted.
- There is no fee, but pre-registration is required for 60 pounds or more of solid material, or 25 gallons or more of liquid.
- For pre-registration/information, call the Household Chemical Info-Line: (914) 813-5425 or visit the website at www.westchestergov.com
- The following items can be placed in normal garbage:
 - **Paint:**
 1. **Empty Can of Paint:** Put it out next to the garbage with the lid off (Do not include the empty can with your recyclables).
 2. **Can with Paint:** Harden paint by mixing with kitty litter or another absorbent pellet material (such as speedy dry) until no liquid remains. After the paint is hard, put it out for garbage collection with the lid off.
 - **Empty Chemical Containers:** Dispose with household trash.
 - **Household Batteries:** Rechargeable and button cell ONLY! In accordance with the NYS Department of Environmental Conservation, alkaline and carbon zinc batteries (AA, AAA, C, D, and 9 volt) can be safely disposed of in your household trash. **Please note: *Non-rechargeable batteries, Freon & appliances with Freon, Smoke & Fire Detectors CANNOT BE DISPOSED OF IN HOUSEHOLD TRASH!***
- The following must be disposed of in the following manner:
 - **Motor Oil:** must be taken to a service station or motor oil retail outlet.
 - **Vehicle Batteries:** are NOT recycled by the Village of Rye Brook. Residents can bring batteries to any dealer, service station or recycling center.

WCC Residential Household Chemical Clean-Up Days 2006:

Franklin D. Roosevelt State Park, Yorktown Heights:

Friday, May 5, 2006 1 p.m. – 3 p.m.

Saturday, May 6, 2006 9 a.m. – 3 p.m.

Westchester Community College, Valhalla:

Friday, June 9, 2006 1 p.m. – 3 p.m.

Saturday, June 10, 2006 9 a.m. – 3 p.m.

County Recycling Center, Yonkers:

Saturday, September 23, 2006 9 a.m. – 3 p.m.

FDR State Park, Yorktown:

Friday, October 27, 2006 1 p.m. – 3 p.m.

Saturday, October 28, 2006 9 a.m. – 3 p.m.

Playland Park, Rye:

Friday, November 3, 2006 1 p.m. – 3 p.m.

Saturday, November 4, 2006 9 a.m. – 3 p.m.

How to dispose Recyclables

****Recycling Bins can be purchased for \$6.00 in the Village of Rye Brook Building Department.**

- The County Recycling Center manually inspects **all items** sent to the center.
- The Village is required by law to recycle paper, plastics, glass and metal.
- **DO NOT USE PLASTIC BAGS!**
- Containers must be clean & labels removed.

Paper Recycling:

- Recycling pick-up in the Village of Rye Brook varies according to your street location. Your recycling schedule is provided to you through a yearly mailing and can also be picked up in the Rye Brook Building Department. You can also find your recycling schedule on the Village website at www.ryebrook.org.

What's Recyclable?

All weekly and daily newspapers

Phone books

Penny saver

Magazines and catalogs

Brochures

Junk mail

Brown paper bags

Corrugated cardboard boxes

What's Not Recyclable?

Books (paperback/hardcover)

Wax coated containers

Gray cardboard (towel rolls,
egg cartons, pizza boxes)

Plastic & Styrofoam packing
materials (put in garbage)

Gift-wrapping paper

Shredded paper

Moving packing paper (put in
garbage)

➤ **How to Prepare Paper:**

- Newspaper, phone books, catalogs, etc. place these items in a brown bag, or loose in the recycling bin or tied with twine.
- No need to remove staples.
- Cardboard must be cleaned of excessive amounts of plastic adhesive tape. Flatten and tie boxes and bags with string, or place all corrugated boxes inside another corrugated cardboard box.
- Brown bags – place all bags inside another brown bag.

Commingled Recycling Program:

Plastic Recycling:

Number 1 is clear (not translucent) and sinks in water (i.e. are clear and green tinted, 2 liter beverage bottles and Crisco, Wesson oil bottles).

Number 2 containers are never clear like glass, but are either colored (i.e. detergent bottles) or translucent (i.e. dairy products).

What's Recyclable?

Number 1 & 2 Plastics

Liquid & laundry bottles

Dish detergent bottles

Fabric softener bottles

Shampoo bottles

Household cleaner bottles

Cloudy milk, juice & water bottles

SOME clear plastic containers

SOME dairy product containers

What's Not Recyclable?

Plastics with 3,4,5,6,7 symbols

Plastic bags (i.e. supermarket)

Foam plates, cups, bowls & trays

Plastic utensils, Plastic caps & Lids,

All hangers, Film, Vinyl

Clear plastic wraps, bags & food wrappers

Plastic flowerpots (regardless of their recycling numbers, they are not recyclable)

Seeding containers, Toys, Five-gallon

plastic pails, Hazardous containers,

pesticides, solvents, etc. (should be

discarded with garbage).

➤ **How to Prepare Plastics:**

- Rinse out all containers until they are free of food. DO NOT INCLUDE CAPS AND LIDS.
- Place loosely in designated recycling containers with glass and metal recyclables.
No paper or plastic bags.
- Step on empty containers to reduce volume.

Glass Recycling:

What's Recyclable?

All clear, green and brown glass jars and bottles any size.

Food and beverages containers only
UNBROKEN bottles and jars.

What's Not Recyclable?

Glass that is not used for food & beverages, drinking glasses, kitchen cookware, crystal, china, pottery & ceramics, window & mirror glass, pesticide/herbicide bottles, etc. are not recyclable. Place these items in the garbage.

➤ **How to Prepare Glass:**

- All glass products should be clean and free of food.
- DO NOT INCLUDE CAPS AND LIDS.
- Place loosely in designated recycling containers with plastic and metal recyclables.

NO PAPER OR PLASTIC BAGS.

Metal Recycling:

What's Recyclable?

Food cans (such as soup, fruit, vegetable, juice and pet food cans, etc.).
Beverage cans (both returnable & non-returnable)
Empty aerosol cans.

Clean aluminum foil, pie plates & trays.

What's Not Recyclable?

All hangers.

Toasters, can openers, microwaves.

Metal furniture.

Bulk trash metal (such as aluminum siding, scrap metal, including pipes and tubing).

Batteries.

Paint Cans

➤ **How to Prepare Metal:**

- Rinse out all containers.
- Remove food from containers.
- There is no need to remove labels.
- Empty aerosol cans through normal use and remove cap
- Place in designated recycling container with plastic and glass recyclables.

NO PAPER OR PLASTIC BAGS.