

VILLAGE OF RYE BROOK

PERMISSION TO BRING CHILD TO WORK

(Please fill out a separate form for each day requested)

Employee Name: _____

Date of Request: _____

I request permission to bring the following child to the work place as indicated below. I understand that I may not bring the child to work absent written permission from my Supervisor and the Administrator.

Child's Name: _____ Child's Age: _____

Date of Visit: _____ Duration of Visit (hrs.): _____

Purpose of Visit: _____

Employee's Signature: _____

Approved / Denied (*circle one*): _____

Supervisor's Signature & Date

Approved / Denied (*circle one*): _____

Administrator's Signature & Date